



Return Bid To:
CITY OF GUNTERSVILLE
341 GUNTER AVENUE
GUNTERSVILLE, ALABAMA 35976
(256) 571-7560

BID OPENING DATE & TIME:

FRIDAY, JANUARY 5th 2024 AT 2:00 P.M.
BIDS MUST BE RECEIVED BY THIS DATE & TIME

LOCATION:

CONFERENCE ROOM-2ND FLOOR
CITY HALL/MUNICIPAL BUILDING,

INVITATION FOR BIDS FOR UNIFORMS

In accordance with General Act No. 217, Special Session 1967, notice is hereby given that the City of Guntersville, Guntersville, Alabama will receive competitive bids on the above item(s) for City of Guntersville, and/or any agencies thereof.

Background Information

36 Month (October 2023 – September 2026) Contract with New Uniforms being provided at the beginning of the Contract.

The City of Guntersville reserves the right to accept and/or reject any and all bids.

Signed:


Betty Jones,
City Clerk
City of Guntersville

VENDOR'S RESPONSE:

VENDOR'S NAME _____

VENDOR'S ADDRESS _____

TELEPHONE NUMBER _____

FAX NUMBER _____

EMAIL ADDRESS _____

Authorized Representative

Typed or Printed Name

*****IF SHEET ISN'T SIGNED, BID IS VOID!!*****

EMPLOYEE UNIFORMS SPECIFICATIONS

All uniform shirts and jackets must have the City of Guntersville clearly displayed.

Please quote price on a weekly basis.

SHIRTS

- 65% Polyester/35% Cotton Blend Short Sleeve Work Shirt - Seven Button \$ _____ per _____
- 100% Cotton Short Sleeve Work Shirt – Seven Button \$ _____ per _____
- 100% Cotton Short Sleeve Denim Shirt Work Shirt – Seven Button \$ _____ per _____
- 65% Polyester/35% Cotton Blend Long Sleeve Work Shirt - Seven Button \$ _____ per _____
- 100% Cotton Short Long Work Shirt – Seven Button \$ _____ per _____
- 100% Cotton Long Sleeve Denim Shirt Work Shirt – Seven Button \$ _____ per _____
- Note: Due to the Wrinkling of 100% Cotton Shirts and Pants Please Quote a Price for Pressing \$ _____

JACKET

- Lined Jacket Each Employee Will Receive a One-Time Jacket \$ _____ NC _____
- Hooded Duck Jacket 100% Cotton with 100% Polyester Quilted Insulated Lining \$ _____ NC _____

BLUE JEANS/PANTS

- 65% Polyester/35% Cotton Twill Work Pant - Plain Front/Brass Zippered/Comfort Stretch/ With Belt Loops
(Carhartt or equivalent) \$ _____ per _____ Brand _____
- 75% Cotton/25% Polyester Duck/Canvas Work Pant – Plain Front/Brass Zipper/With Belt Loops
(Carhartt or equivalent) \$ _____ per _____ Brand _____
- 75% Cotton/25% Polyester Duck/Canvas Carpenter Work Pant – Plain Front/Brass Zipper/With Belt Loops
(Carhartt or equivalent) \$ _____ per _____ Brand _____
- 100% Cotton Denim Jean - Plain Front/Brass Zippered/Comfort Stretch/ With Belt Loops
(Carhartt or equivalent) \$ _____ per _____ Brand _____

ADDITIONAL SERVICES

- **Prep Charge** \$ _____ Each **Patch** \$ _____ Each **Embroidery** \$ _____ Each
- **Replacement Cost Policy:** Uniforms will be expected to be kept in good condition and repair or replacement made as necessary at no additional charge unless abuse by Our Employees: Yes _____ No _____
If NO please quote cost for replacement \$ _____
- **Alterations:** Size adjustment or alterations will be allowed twice during the duration of the contract:
Yes _____ No _____ If NO please quote cost for replacement \$ _____

VENDOR'S RESPONSE:

I hereby agree to furnish the above-named items on or by the dates required hereby certify that all specifications set above will be met.

Authorized Representative

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MISCELLANEOUS SUPPLIES

- 3'x10' Nylon/Rubber Mat (Nylon pile bonded to Nitrile rubber backings) \$ _____ per _____
- 4'x6' Nylon/Rubber Mat (Nylon pile bonded to Nitrile rubber backings) \$ _____ per _____
- 3'x4' Nylon Rubber Mat (Nylon pile bonded to Nitrile rubber backings) \$ _____ per _____
- Synthetic Cotton Blend Dust Mop (Twisted yarns to reduce fraying. Includes mophandles and frames)
\$ _____ per _____
- 30"x45" Laundry Bag \$ _____ per _____
- X-Frame Bag Stand \$ _____ per _____
- 18"x18" Cotton/Poly Blend Shop Towel \$ _____ per _____
- 18"x30" Cotton/Poly Blend Shop Towel \$ _____ per _____
- One Size Fits All Spun Polyester Apron 3-Pocket \$ _____ per _____
- One Size Fits All Spun Polyester Apron No Pocket \$ _____ per _____
- 16"x19" Standard Bar Towels \$ _____ per _____
- Continuous Roll Towel Cabinet Reusable 80% cotton/20% polyester cloth towels available in white and blue
\$ _____ per _____

VENDOR'S RESPONSE:

I hereby agree to furnish the above-named items on or by the dates required hereby certify that all specifications set above will be met.

Authorized Representative

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SPECIAL INSTRUCTIONS TO BIDDERS

- (1) The successful bidder shall begin furnishing bid materials on October 1, 2023 after receiving notice to proceed and continue furnishing said materials until September 30, 2024. The City of Guntersville reserves the right to negotiate with another bidder for the bid items if the low bidder cannot supply the materials within two (2) weeks from the placement of order.
- (2) Delivery must be guaranteed a maximum of two weeks from date of order.
- (3) Where applicable the vendor's bid price shall include the furnishing of all operator manuals, instructions, etc.
- (4) It shall be the bidder's responsibility to possess all Proper County, State, and Federal license and shall familiarize himself with and shall comply with all Federal, State, and local laws, ordinances, and regulations.
- (5) The City of Guntersville reserves the right to award this contract as a whole or in part, whichever is in the best interest of the City of Guntersville.
- (6) Bids may be submitted either by mail or in person; however, the City of Guntersville will not be responsible for the security of mailed bids. (Also, if mailing bid, please be advised that we do not receive mail before 2:00 P.M. daily, therefore mail early to ensure prompt arrival).
- (7) By the signing and submitting of this bid, the vendor certifies that he/she is an equal opportunity employer.
- (8) Bidders are required to use this "*Invitation for Bids*." Failure to do so will be cause for rejection of bid.
- (9) Bidders shall bid all items, sign, and return all sheets in the "*Invitation for Bids*". Failure to do so will be cause for rejection of bid.
- (10) Each individual bid must be submitted in a sealed envelope with the word "*BID*" and name of item marked on outside of envelope.
- (11) Please be advised that in the event a bid is received from a person, firm, or corporation deemed to be a responsible bidder, having a place of business within the City of Guntersville and the bid is no more than three percent (3%) greater than the bid of the lowest responsible bidder, the Mayor and City Council of the City of Guntersville may award the contract to the resident responsible bidder.

BIDDER ACKNOWLEDGEMENT

By signing and submitting the above bid, your company acknowledges that the quoted prices cannot be changed during the period of time stated, no can any type of surcharge or escalation charge be assessed without agreement from City Officials. Your company also understands the information set out in the Special Instructions to the Bidders and understands that not following the instructions could lead to bid disqualification.

By signing this contract, _____ represents and agrees that it is not currently engaged in, nor will it engage in, any boycott of a person or entity based on doing business with a jurisdiction with which the State of Alabama can enjoy open trade.

Vendor's Response:

I hereby understand the information set out in the Special Instructions to the Bidders and understand that not following the instructions could lead to bid disqualification.

Authorized Representative

*****IF ALL SHEETS ARE NOT SIGNED, BID IS VOID!*****