



BID OPENING DATE & TIME:
Tuesday September 29th 2020 at 2:00 P.M.
BIDS MUST BE RECEIVED BY THIS DATE & TIME

LOCATION:
CITY HALL/MUNICIPAL BUILDING,
CONFERENCE ROOM-2ND FLOOR
GUNTERSVILLE, ALABAMA

Return Bid To:
CITY OF GUNTERSVILLE
341 GUNTER AVENUE
GUNTERSVILLE, ALABAMA 35976
(256) 571-7560

INVITATION FOR BIDS FOR UNIFORMS

In accordance with General Act No. 217, Special Session 1967, notice is hereby given that the City of Guntersville, Guntersville, Alabama will receive competitive bids on the above item(s) for City of Guntersville, and/or any agencies thereof.

Background Information

24 Month (October 2020 – October 2022) Contract with New Uniforms being provided at the beginning of the Contract.

The City of Guntersville reserves the right to accept and/or reject any and all bids.

Signed:

Betty Jones,
City Clerk
City of Guntersville

VENDOR'S RESPONSE:

VENDOR'S NAME _____

VENDOR'S ADDRESS _____

TELEPHONE NUMBER _____

FAX NUMBER _____

EMAIL ADDRESS _____

Authorized Representative

Typed or Printed Name

*****IF SHEET ISN'T SIGNED, BID IS VOID!!*****

EMPLOYEE UNIFORMS SPECIFICATIONS

All uniform shirts and jackets must have the City of Guntersville clearly displayed. The city has approximately 70 uniformed employees. Employees are to receive 11 sets of uniforms consisting of long sleeve shirts, short sleeve shirts, and jeans/pants. Landscape and Recreation employees may split their uniform allowance into shorts, blue jeans and/or regular pants. Several employees will require a portion of their uniforms be 100% cotton for welding purposes.

Please quote price on a weekly basis.

SHIRTS

Seven Button, Placated Front, 65/35 Blend \$ _____

Seven Button, Placated Front, 100% Cotton \$ _____

Collared Polo Type Sports Shirt With
 Pocket Most Breathable and Cool Material Available \$ _____ Material Type _____

Denim Shirt 100% Cotton \$ _____

Note: Due to the Wrinkling of 100% Cotton Shirts and Pants Please Quote a Price for Pressing \$ _____

Lined Jacket Each Employee Will Receive a One-Time Jacket \$ _____ NC _____

Hooded Duck Jacket 100% Cotton with 100% Polyester Quilted Insulated Lining \$ _____ NC _____

BLUE JEANS/PANTS/OVERALLS

Plain Front, Brass Zippered Comfort Stretch Fit Work Pant 51% Poly, 27% Cotton 22% Elastic Blend \$ _____

Plain Front, Brass Zippered in 65/35 Blend \$ _____

100% Cotton Denim Jean, Plain Front, With Belt Loops, Brass Zipper \$ _____

Navy Canvas Carpenter Pants \$ _____

Insulated Bibs Duck 100% Cotton Shell with 100% Nylon Taffeta Quilted Lining \$ _____

ADDITIONAL SERVICES

Prep Charge \$ _____ Each Patch \$ _____ Each Embroidery \$ _____ Each

Replacement Cost Policy: Uniforms will be expected to be kept in good condition and repair or replacement made as necessary at no additional charge unless abuse by Our Employees:

Yes _____ No _____

If NO please quote cost for replacement \$ _____

Alterations: Size adjustment or alterations will be allowed twice during the duration of the contract:

Yes _____ No _____

If NO please quote cost for replacement \$ _____

VENDOR'S RESPONSE:

I hereby agree to furnish the above-named items on or by the dates required hereby certify that all specifications set above will be met.

 Authorized Representative

*****IF SHEET ISN'T SIGNED, BID IS VOID!*****

Lost or Destroyed Policy: Employees who deliberately destroy or leave employment are expected to return uniforms or reimburse for the cost of the uniforms.

**The Following Are Other Items To Be Furnished At Various Locations.
 Please Quote Per Weekly Delivery**

Vinyl Walk-On Mats Size 4' X 6' \$ _____ Each Vinyl Walk-On Mats Size 3' X 4' \$ _____ Each

Untreated Dust Mops, Heads Only:

24" Inches \$ _____ Each 36" Inches \$ _____ Each 48" Inches \$ _____ Each

Cabinet Rental Charge \$ _____ Each

Shop Towels Cotton, Orange Per Dozen \$ _____ Per Dozen

Shop Towels for City Garage Per Dozen \$ _____ Per Dozen

Bar Towels (Terry) Heavyweight White Per Dozen per Week \$ _____ Per Dozen

Mechanic Towels Per Dozen \$ _____

Disposable Single Service Towel (Blue) \$ _____

Center Pull Paper Hand Towels \$ _____ Each

Fender Covers, Large, Cotton Each \$ _____ Each

Aprons (Shop) 100% Cotton, Bibbed \$ _____ Each

Apron, Kitchen, Bibbed, In Polyester Blend \$ _____ Per Dozen

Solopol Hand Cleaner 4 Liter \$ _____ Alternative: _____ \$ _____

Flat amount that will be assessed for environmental charge, by department \$ _____ Each

Flat amount that will be assessed for environmental charge, by department \$ _____ Each

Amount that will be assessed for a soil locker by department \$ _____ Each

VENDOR'S RESPONSE:

I hereby agree to furnish the above named items on or by the dates required hereby certify that all specifications set above will be met.

 Authorized Representative

*****IF SHEET ISN'T SIGNED, BID IS VOID!*****

SPECIAL INSTRUCTIONS TO BIDDERS

- (1) The successful bidder shall begin furnishing bid materials on October 1, 2020 after receiving notice to proceed and continue furnishing said materials until September 30, 2022. The City of Guntersville reserves the right to negotiate with another bidder for the bid items if the low bidder cannot supply the materials within two (2) weeks from the placement of order.
- (2) Delivery must be guaranteed a maximum of two weeks from date of order.
- (3) Where applicable the vendor's bid price shall include the furnishing of all operator manuals, instructions, etc.
- (4) It shall be the bidder's responsibility to possess all Proper County, State, and Federal license and shall familiarize himself with and shall comply with all Federal, State, and local laws, ordinances, and regulations.
- (5) The City of Guntersville reserves the right to award this contract as a whole or in part, whichever is in the best interest of the City of Guntersville.
- (6) Bids may be submitted either by mail or in person; however, the City of Guntersville will not be responsible for the security of mailed bids. (Also, if mailing bid, please be advised that we do not receive mail before 2:00 P.M. daily, therefore mail early to ensure prompt arrival).
- (7) By the signing and submitting of this bid, the vendor certifies that he/she is an equal opportunity employer.
- (8) Bidders are required to use this "*Invitation for Bids.*" Failure to do so will be cause for rejection of bid.
- (9) Bidders shall bid all items, sign, and return all sheets in the "*Invitation for Bids.*". Failure to do so will be cause for rejection of bid.
- (10) Each individual bid must be submitted in a sealed envelope with the word "*BID*" and name of item marked on outside of envelope.
- (11) Please be advised that in the event a bid is received from a person, firm, or corporation deemed to be a responsible bidder, having a place of business within the City of Guntersville and the bid is no more than three percent (3%) greater than the bid of the lowest responsible bidder, the Mayor and City Council of the City of Guntersville may award the contract to the resident responsible bidder.

BIDDER ACKNOWLEDGEMENT

By signing and submitting the above bid, your company acknowledges that the quoted prices cannot be changed during the period of time stated, no can any type of surcharge or escalation charge be assessed without agreement from City Officials. Your company also understands the information set out in the Special Instructions to the Bidders and understands that not following the instructions could lead to bid disqualification.

By signing this contract, _____ represents and agrees that it is not currently engaged in, nor will it engage in, any boycott of a person or entity based on doing business with a jurisdiction with which the State of Alabama can enjoy open trade.

Vendor's Response:

I hereby understand the information set out in the Special Instructions to the Bidders and understand that not following the instructions could lead to bid disqualification.

Authorized Representative

*****IF ALL SHEETS ARE NOT SIGNED, BID IS VOID!*****