

CITY OF GUNTERSVILLE
RENTAL/USE AGREEMENT

Name: _____ Drivers License # _____

Address: _____ Phone # _____

_____ Today's Dates _____

What Facility do you desire to use? _____

What organization do you represent? _____

Is your organization "Open to the Public"? _____

Does your organization require dues? _____

Is your organization within the City of Guntersville or Police Jurisdiction? _____

Are you affiliated with a state or national organization? _____ If yes, List Name _____

What event are you planning? _____

Do you plan to charge admission? _____ Amount: _____

Maximum number of people expected? _____

What date is the facility needed? _____

What time is the facility needed for the event? From: _____ am / pm To: _____ am / pm

PLEASE FILL OUT THE FOLLOWING

- 1) Number of tables required? _____
- 2) Number of chairs required? _____
- 3) Will you be using the kitchen? _____
- 4) Will you be preparing food on site? _____

RULES AND REGULATIONS

- 1) Rental/Use agreement and required damage deposit and 1/2 of rental fee is required when the reservation is made. Payment of the balance is due two weeks (14 days) prior to the reservation date. If the reservation is made less than two weeks (14 days), rental/use agreement and payment in full is required at the time the reservation is made.
- 2) In case of damage or loss of property, the City of Guntersville will assess the amount to be paid by the renter (the person who signs this agreement). This will also include any extra clean up beyond normal. A deposit of \$500.00 is required on dances and parties.
- 3) The renter is responsible for preservation or order and observance of all rules and regulations, including the following:
 - a) Alcoholic beverages are not permitted at Recreation Center and Pool.
 - b) Park in designated areas only.
 - c) Place all litter in trash containers.
 - d) 11:00 pm curfew.
 - e) Equipment or props must be removed at the close of the activity.
 - f) "Open to the Public" dances & parties are not allowed.
 - g) Reservation is for the day of the event only; extra days must be reserved at the same rental rate.
- 4) Events scheduled in the multipurpose room after 5 pm on Friday, Saturday and/or Sunday will be limited to 3 hours @ \$225.00 with any required damage deposit.
- 5) Refund request on rentals must be made no less than ten (10) days prior to reservation date. No refunds will be made if cancelled within ten (10) days.
- 6) Special permission and prior notifications will be required on openings before 9:00 am.
- 7) Reservations can not be made more than 1 year in advance.
- 8) The city will negotiate with the person whose name appears on this agreement ONLY.

I agree to all conditions and requirements for the use of this City of Guntersville Facility.

The undersigned hereby acknowledges and understands that "Accident Insurance" is not provided for any injury that may be sustained as a result of this Rental. The undersigned accepts financial liability for any medical cost as a result of an injury.

Signature _____ Date _____

Employee Authorization: _____ Receipt # _____

Deposit \$ _____ Paid _____

Rent \$ _____ Paid 1st 1/2 _____ Paid 2nd 1/2 _____