SECTION 00-1113

INVITATION TO BID

Owner: City of Guntersville
Owner's representative: Dwain Elder, phone (256) 571-7564

Architect: Emmett D. Smith & Associates, Architect, P.C
Architect's representative: Emmett Smith, phone (205) 531-3749

The City of Guntersville (Owner) invites qualified bidders to submit proposals for the partial renovation of the Guntersville Municipal Building located on hwy 431 (Günter Avenue.) between Scott and Taylor streets, in **The City of Guntersville, Alabama**. All material, equipment, vehicles, services and labor, whether specifically set forth in bid documents or not, which are necessary for the completion of all work, protection of adjacent property and buildings, removal of debris and remediation of the building and site, shall be included in the bid, including providing temporary electrical service for construction activities and potable water service and portable toilet facilities for the contractor's employees.

Bidder(s) must be Alabama licensed general contractors per Alabama licensing law: Chapter 8 of title 34, Code of Alabama, and must hold a current license. If subcontractor(s) are used, they must also comply with requirements of all Alabama Licensing Laws.

A pre-bid meeting will be held at the Guntersville Municipal Building on Thursday **SEPTEMBER 21, 2017** at **2:00 P/M. (Attendance of the pre-bid meeting is required to bid the work.)** Electronic copies of files, suitable for printing by bidders, of the summary of work and preliminary floor plan drawing(s) will be available online prior to the pre-bid meeting. The method for obtaining online access to these files can be obtained by contacting the City of Guntersville, Building Dept., beginning **September 13, 2017**.

Electronic copies of files of the actual Bid Documents, consisting of specifications and drawings, will be made available online beginning **September 13, 2017,** (after 12:00 noon). Directions for accessing these electronic files shall be provided by the City of Guntersville, Building Department. Thereafter directions for online access to Bid Documents will be provided during normal business hours.

Sealed bids will be received within the Guntersville Municipal Building on or before **2:00 P.M.** on **October 12, 2017.** (The room or location within the building where bids shall be received and opened shall be designated by the Owner**.)** Valid bids delivered personally or by mail will be accepted, but no bids received after the designated time and date will be considered. Sealed envelopes containing the bids shall bear the following endorsement: "Guntersville Municipal Building". The envelope must also contain the name of the bidding organization and his/her current license number. Bids must be on the proposal form included with the bid documents and must contain the following to be considered:

1. Signature(s) of company representative(s) qualified to bind contract.
2. The contractor's Alabama General Contractor license number.

3. A bid bond executed by a qualified surety company or a cashier's check, made payable to the City of Guntersville, in the amount of five percent (5%) of the bid, but in no event more than $10,000, must accompany the bidder's proposal. Performance and Payment Bonds and evidence of insurance required in the bid documents will be required at the signing of the Contract.

Unsolicited alternates will not be considered in the bid evaluation for low bidder on this project, but they may be included as separate attachments to the proposal form.

Bids shall be opened and read aloud publicly by the Owner. The Owner reserves the right to hold the bids for ten (10) days after the bid opening date to evaluate the bids and determine the lowest qualified bidder before making an award. The Owner also reserves the right to reject any or all bids, or portion thereof, and to waive any defect or technicality if, in the Owner's judgment, the best interest of the Owner will thereby be served. The owner assumes no responsibility to compensate or indemnify the bidders for any expense incurred in the preparation of their bid. Bids must be valid for ninety (90) days after the bid opening..Within three (3) days after a contract is executed, the successful contractor shall be required to provide a performance and payment bond, executed by a qualified surety company, in the amount of 100 % of the contract.

Another bond, payable to the City of Guntersville, in an amount not less than 50% of the contract price with the obligation that the contractors shall promptly make payments to all persons supplying labor, materials, or supplies for or in the prosecution of the work provided in the contract and for the payment of reasonable attorney's fees incurred by successful claimants or plaintiffs in civil actions on the bond.

The Owner wants the work completed no later than **February 28, 2018.**

All work shall be performed in strict conformance with applicable State and Federal laws and regulations, including the Occupational Safety and Health Regulations (OSHA).

END OF SECTION