SECTION 01 2500

SUBSTITUTION PROCEDURES

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:
1. Product Substitution Procedures.

1.2 GENERAL

A. Definition: Proposal by Contractor to use manufacturer, product, material, or system different from one required in Contract Documents.

B. Do not substitute Products unless a substitution request has been approved by Architect.

C. Substitutions during Bidding: Refer to Instructions to Bidders.

D. Architect will consider substitution requests within 30 days after award of Contract. After initial 30 day period, substitutions requests will be considered only due to non-availability of a specified Product through no fault of Contractor.

E. In case of non-availability of a specified Product notify Architect in writing as soon as non-availability becomes apparent.

1.3 SUBSTITUTION REQUESTS

A. Submit substitution requests on copy of form bound into Project Manual.

B. Document specified product and proposed substitution with complete data, including:
1. Product identification, including name and address of manufacturer.
2. Product description, performance and test data, and reference standards.
3. Sample, if requested.
4. Description of any anticipated effect that acceptance of proposed substitution will have on Progress Schedule, construction methods, or other items of Work.
5. Description of any differences between specified product and proposed substitution.
6. Difference in cost between specified product and proposed substitution.

C. Burden of proof for substantiating compliance of proposed substitution with Contract Document requirements remains with Contractor.

D. A request constitutes a representation that the Contractor:
1. Has investigated the proposed Product and determined that it meets or exceeds the quality level of the specified Product.
2. Will provide the same warranty for the substitution as for the specified Product.
3. Will coordinate installation and make changes to other Work that may be required for the Work to be complete with no additional cost to Owner.
4. Waives claims for additional costs or time extension that may subsequently become apparent.
5. Will reimburse Owner for design services associated with re-approval by authorities or revisions to Contract Documents to accommodate the substitution.

E. Substitutions will not be considered if:
1. They are indicated or implied on Shop Drawings or other submittals without submittal of a substitution request.
2. Approval will require substantial revision of Contract Documents without additional compensation to Architect.

F. Submit electronically in Adobe PDF format.

G. Architect will notify Contractor of approval or rejection of each Substitution Request.

PART 2 - PRODUCTS

Not used

PART 3 - EXECUTION

Not used

END OF SECTION

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