**SECTION 01 3216**

**CONSTRUCTION PROGRESS SCHEDULES**

## PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:
1. Construction progress schedule.

B. Related Sections:
1. Section 01 1100 - Summary of Work
2. Section 01 2900 - Payment Procedures.

1.2 FORMAT

A. Prepare Progress Schedule as a horizontal bar chart with separate bar for each major portion of Work or operation, identifying first work day of each week.

B. Sequence of Listings: The chronological order of the start of each item of Work.

C. Scale and Spacing: To provide space for notations and revisions.

D. Sheet Size: Multiples of 8-1/2 x 11 inches.

1.3 CONTENT

A. Show complete sequence of construction by activity, with dates for beginning and completion of each element of construction.

B. Identify each item by specification Section number.

C. Identify work of and other logically grouped activities.

D. Provide sub-schedules for each phase of Work identified in Section 01 1100.

E. Provide sub-schedules to define critical portions of the entire Progress Schedule.

F. Show accumulated percentage of completion of each item, and total percentage of Work completed, as of the first day of each month.

G. Provide separate schedule of submittal dates for Shop Drawings, Product Data, and Samples, including:
1. Dates reviewed submittals will be required from Architect.
2. Decision data for selection of finishes.
3. Delivery dates for [Owner furnished products] [and] [Products identified under Allowance].

H. Coordinate content with Schedule of Values specified in Section 01 2900.

I. Revisions:
1. Indicate progress of each activity to date of submittal, and projected completion date of each activity.
2. Identify activities modified since previous submittal, major changes in scope, and other identifiable changes.

J. Provide narrative report to define problem areas, anticipated delays, and impact on Progress Schedule. Report corrective action taken, or proposed, and its effect.

1.4 SUBMITTAL

A. Submit initial Progress Schedule within 15 days after date of Notice to Proceed. After review, resubmit required revised data within 10 days.

B. Submit revised Progress Schedule with each Application for Payment.

C. Submit electronically in Adobe PDF format.

1.5 DISTRIBUTION

A. Distribute copies of approved Progress Schedule to project site file, Subcontractors, suppliers, and other concerned parties.

B. Instruct recipients to promptly report, in writing, problems anticipated by projections indicated in Progress Schedule.

**PART 2 - PRODUCTS**

Not used

**PART 3 - EXECUTION**

Not used

END OF SECTION


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